



**NOTICE TO PROCEED**

18 July 2023

**ACCESS LIFT AND ELECTRONICS CORP.**  
#3-B Bartville Subd.,  
Dela Paz, Pasig City

Dear Sir/Madam:

We wish to inform you that your contract for the **Preventive Maintenance and Repair of Elevator Units** for **General Services Office** under **Purchase Request No. 100-23-04-750**, covered by **Purchase Order No. 23-07-0380** has been duly approved.

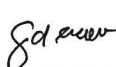
You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

**HON. VICTOR MA. REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme:   
**DERSON SEDICOS**  
Authorized Representative  
**ACCESS LIFT AND ELECTRONICS  
CORP.**

Date: July 18, 2023

RFQ. No. 100-23-04-750 | ADB

